

14th May 2020

Dear Parents/Carers,

I hope you are well. As I am sure you are aware, the government has set out plans to ask children in Reception, Year 1 and Year 6 alongside 'Vulnerable' children and the children of Key Workers to return to school on June 1st. Following the release of guidance by the Department for Education, we have been working together as a team on a possible solution. Should school open to the above groups on June 1st our plan would include the following:

- Groups of no more than 15 children together and no mixing or contact with each other or another group
- Children in their own designated area or with their own desk (2metres apart)
- Where possible, children will have their own set of resources to work with rather than sharing
- Lunches at their own desk or space in their classroom, including hot lunches delivered to the table or served one at a time from their classroom door
- Staggered outdoor breaks designed to socially distance and not share resources
- No assemblies or use of cloak rooms (items stored at individuals place)
- 3 separate drop off and collection points (back gate, front gate, car park)
- Children admitted and released one at a time to you either on Water Lane or the playground (to enable you to social distance whilst waiting)
- Contact with the school office via e-mail and telephone only
- No parent access to school unless by prior arrangement
- Any shared resources used will be cleaned in between use
- Items that cannot be cleaned will be removed from use
- Regular cleaning of surfaces, shared areas, and door handles etc.
- Increased ventilation in rooms through open windows and doors
- Where possible children will keep the same teacher
- No taking and bringing back of school resources (we may look at a system of loaning sets of books on a longer term basis)
- Active wear rather than uniform to reduce the need to get changed and transport kit
- Key worker's children will be put into one of the groups returning or catered for as a separate group in a their own room – this will depend on the volume and age of the group
- Home Learning maintained for those unable to return due to situation or year group
- PPE worn only in the event of First Aid, Intimate Care or suspected COVID symptoms and where the 2metre distance cannot be maintained
- Compulsory, monitored washing of hands after any breaks, eating or toilet use
- Scheduled monitored toilet use and no use of the shared water cooler
- Possible opening of Before and After School Club with essential bookings only up to 12 children (note this would be a very watered down version with strict social distancing in place)

Our children will obviously need careful guidance on operating under challenging conditions and our overwhelming aim would be to make sure they are safe. With this in place we would be looking to make sure that their school experience was fun, positive and character building. We invite your feedback via the class email system, welcoming both your comments on the government proposal and our own initial plan above. We would also ask that you communicate your early intentions to send your child to school or not (giving reasons), if in year Reception, 1, 6 or if eligible due to your Key Worker status.

Yours faithfully

Matthew Lee, Headteacher



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